

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: _____

Meeting Date: 12/11/2023

Submitted By: County Judge's Office

Department: _____

Signature of Elected Official/Department Head:

<p>Court Decision: This section to be completed by County Judge's Office</p> <p>COMMISSIONERS COURT</p> <p>DEC 11 2023</p> <p>Approved</p>
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Description:

Discuss Allocation of Office Space in the Newly Purchased Building on Marti Drive

(May attach additional sheets if necessary)

Person to Present: _____

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: _____ minutes

Session Requested: (check one)

Action Item Consent Workshop Executive Other _____

Check All Departments That Have Been Notified:

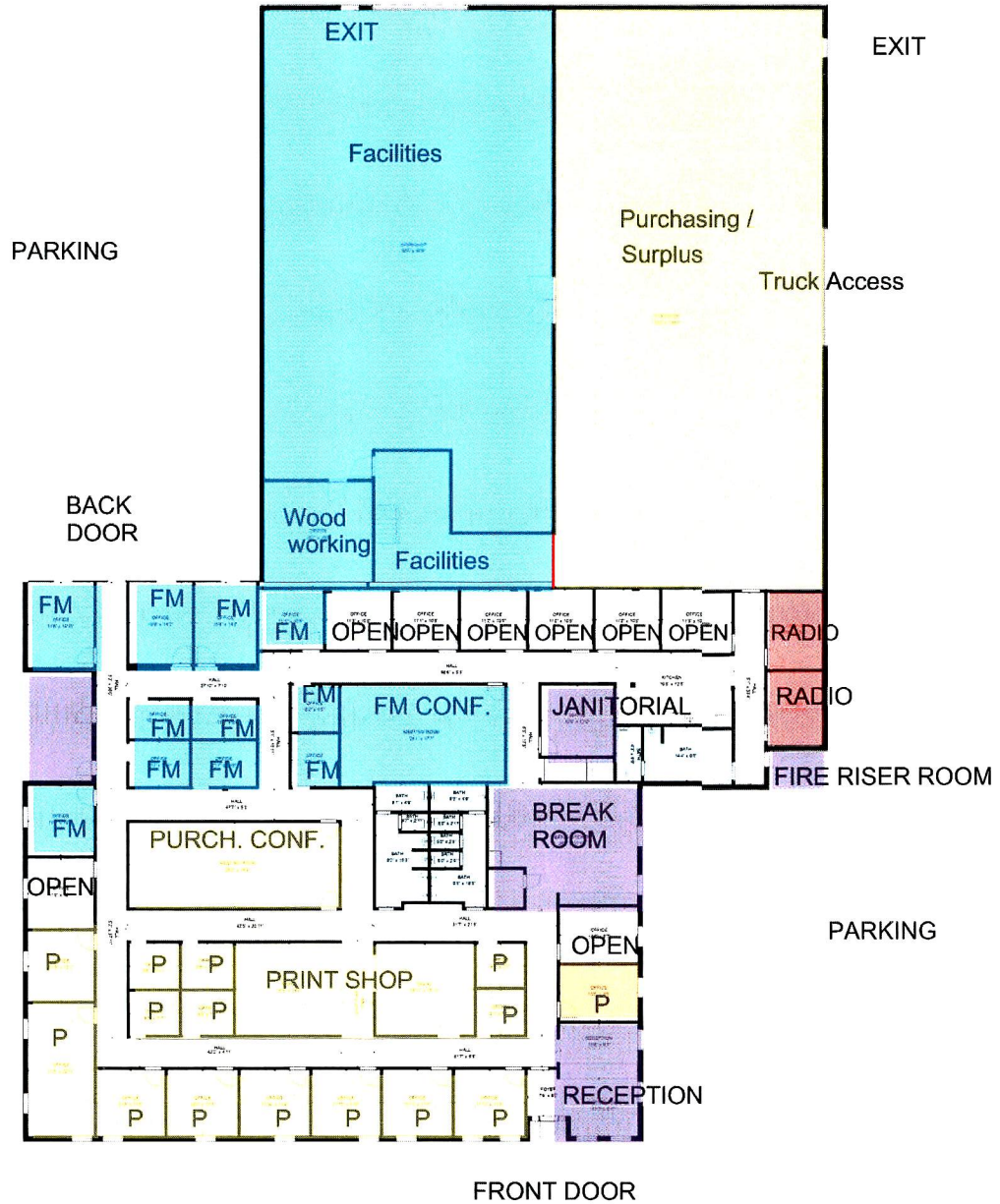
County Attorney IT Purchasing Auditor

Personnel Public Works Facilities Management

Other Department/Official (list) _____

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**

- Facilities Management
- Purchasing
- Radio
- Shared / Mechanical
- Open

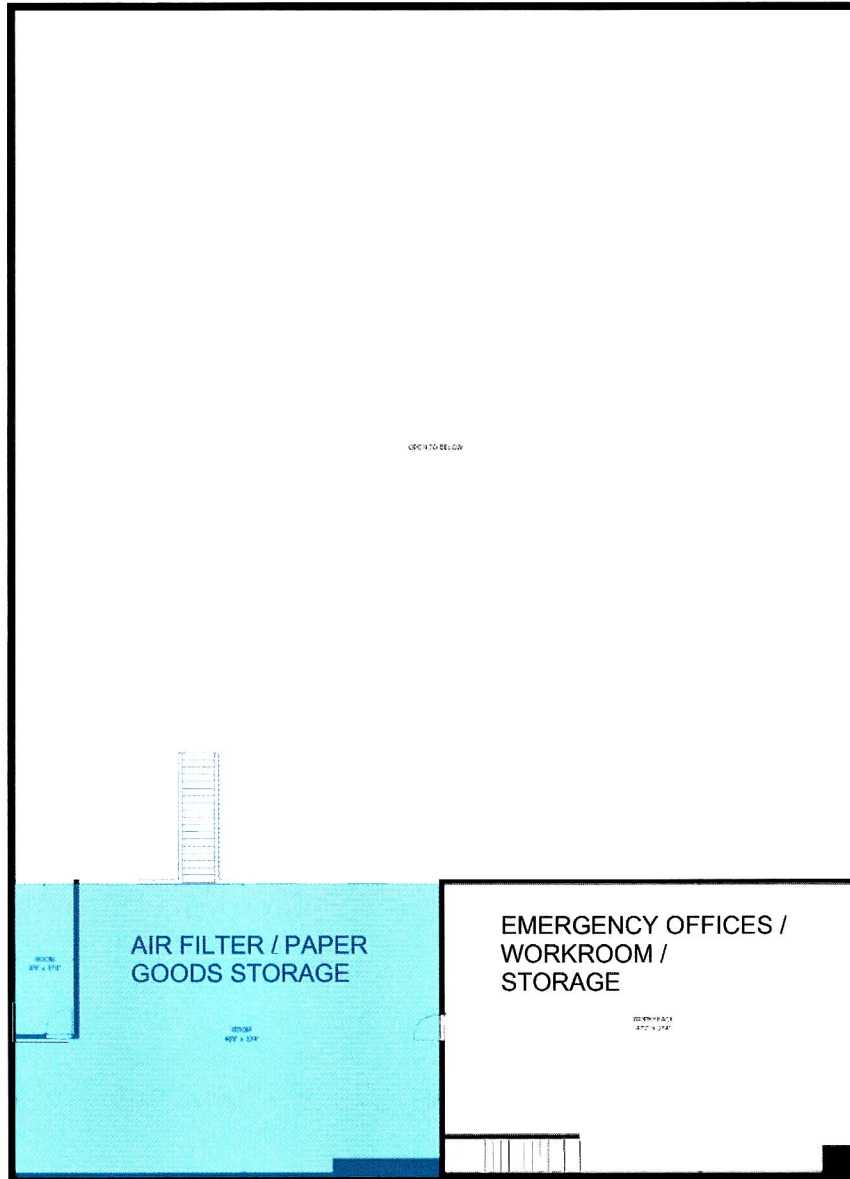


All measurements are approximate and must be confirmed by Buyer

Approved

DEC 11 2023

COMMISSIONERS COURT



All measurements are approximate and must be confirmed by Buyer